

Western Michigan University

Job Title: Coordinator, Theatre for Community Health
Pay Type: Salaried/Exempt

Position Number: 8563
Dept. Name: Sindecuse Health Ctr.

General Summary

Coordinates the Theatre for Community Health (TCH) in the Office of Health Promotion and Education. Write, edit, direct, and stage theatre productions that emphasize health promotion and risk reduction strategies for university students.

Major Duties

- Write, edit, direct, and stage theatre productions that emphasize health promotion and risk reduction strategies for university students
- Apply current best practice strategies and Standards of Practice in Health Promotion in Higher Education and educational theatre techniques
- Provide leadership for the entire peer education program in collaboration with the Director
- Recruit and train student actors for the TCH and national peer education certification
- Assign grades and coursework for student actors using policies and procedures established by academic departments for internship credit
- Collaborate with faculty, administrators, health educators, medical providers, grant teams, and mental health professionals to ensure accurate content, schedule productions, and provide curriculum infusion for First Year Experience and Area 8 General Education Courses
- Manage marketing plans for the TCH to establish and maintain campus and local community support for the program
- Supervise, hire, train, and evaluate stage manager and student workers
- Establish and assess student learning outcomes for the TCH
- Collect and maintain data and documentation for required reports and apply evaluation results to enhance the TCH
- Clearly communicate to audiences with diverse backgrounds from an individual, community, and cultural perspective
- Serve on department and/or Division of Student Affairs committees as appropriate

Minimum Qualifications

- Bachelor's degree in student development, theatre education, theatre performance, theatre direction, health promotion, or other relevant field
- One year of relevant experience
- Experience in production of stage shows, including acting technique, voice and movement technique, direction, choreography, sound design, stage management, music direction, improvisation, and script development
- Excellent written and oral communication skills
- Ability to lift heavy objects
- Supervisory skills

Desired Qualifications

- Experience in college health

This is a ten-month, 40 hour per week position. WMU offers a competitive salary and generous benefits package. For complete duties, qualifications, and application procedures, visit: <http://www.wmich.edu/hr/careers-at-wmu.html>.

Deadline to apply: June 26, 2009. WMU is an EO employer.