

The University of Scranton
Program Coordinator for the Jane Kopas Women's Center

Overview of the position:

Reporting to the Dean of Students, the Program Coordinator assists in the development, planning and implementation of programs on gender equality and social justice that incorporate feminist theory; assists in developing and executing leadership training opportunities for women; assists in supervising and advising student volunteers and student staff, communicates and collaborates with other University constituencies such as the Women's Studies department, the Center for Health Education and Wellness, and Multicultural Center, and assists with other duties as assigned by the Dean of Students.

The University of Scranton is a broadly regional institution of more than 5,000 undergraduate and graduate students located in northeastern Pennsylvania near the Pocono Mountains. Recognized nationally for the quality of its education, Scranton is one of 28 Jesuit colleges and universities in the United States. It is committed to providing liberal arts education and strong professional and pre-professional programs in the context of Ignatian educational principles, especially the care and development of the whole person. Drawing on the strengths that have made it a recognized leader in the Northeast (ranked 9th among the 165 master's universities in the north by *U.S. News & World Report*), Scranton is committed to a culture of scholarship and excellence and is moving into the front ranks of America's comprehensive universities.

The University of Scranton is, by tradition and choice, a Catholic and Jesuit university. The successful candidate will have an understanding of and commitment to the goals of Jesuit education. The University's mission statement may be found at www.scranton.edu/mission. The University is committed to developing a diverse faculty, staff, and student body and to modeling an inclusive campus community which values the expression of differences in ways that promote excellence in teaching, learning, personal development and institutional success. In keeping with this commitment, the University welcomes applications from candidates with diverse backgrounds.

Qualifications:

A bachelor's degree in women's studies, gender studies, sociology, or related field is required (master's preferred). One year experience in demonstrated knowledge and program development with women's issues is required. Experience may include undergraduate and/or community-based involvement.

Application:

A letter of application indicating the position of interest, a current resume and names, addresses and telephone numbers of three professional references should be sent to Employment Manager, The University of Scranton, Scranton, PA 18510. For information about our competitive benefits package, please visit http://matrix.scranton.edu/humanresources/hr_benefits.shtml

Applications will be accepted until July 3, 2009.

Questions:

All inquiries or questions regarding the position should be directed to Ms. Anitra Yusinski-McShea, Dean of Students at mcsheaa2@Scranton.edu.

The University of Scranton is an AA/EO Employer/Educator. Veterans, minority persons, women and persons with disabilities are encouraged to apply.