

This newly funded position will work closely with our Behavioral Intervention Team and the Student Health Center.

### **Student Affairs Case Manager**

The University of North Carolina Wilmington is seeking qualified applicants for the position of Student Affairs Case Manager reporting to the Dean of Students. The Office of the Dean of Students provides leadership by consistent development and implementation of policies, programs and services that promote and assist students in developing skills relative to student development, accountability, responsible citizenship and community standards.

This is a unique and specialized position which blends the functions of non-clinical student consultation, program coordination of student referrals and intake, systems development for reporting and maintenance of student cases, and leadership in addressing factors which contribute to student attrition and improve student academic success..

The Case Manager's role directly impacts the quality of students' educational experience and enhances the overall academic and learning experience at UNCW.

This position coordinates the university's process for addressing the needs of students who have challenges with academic, health, conduct, substances, financial and social issues through providing myriad interventions, referrals and follow-up services; serves as the primary liaison to academic deans and designees, health care and mental health providers, staff and parents relative to students requiring interventions and/or in need of additional resources to succeed at UNCW; collects, reviews, coordinates and manages the mental health and disciplinary at-risk student cases that come before the student behavioral intervention team.

A Master's Degree in higher education, counselor education, psychology, sociology, public health or related field is required. Minimum of three years full time experience in case management or a closely related position, with a demonstrated knowledge of case management systems (preferably in a higher education setting), and/or experience working as part of a case management support team. The successful candidate must be an advocate for student success, be able to multi-task and manage a large and diverse case load, establish systems for receiving and tracking cases, and be able to work well with a diverse range of constituents (staff, faculty, students, parents, and off campus providers).

Initial consideration of all completed application materials will be given to those received by **Friday, March 20, 2009**. However applications will be accepted until a successful candidate is identified. To apply, please complete the online application process available on the Web at <http://consensus.uncw.edu>. A letter of application, complete resume, and contact information (including e-mail addresses) for three professional references should be addressed to Case Manager Search Committee, and attached to the online application – not e-mailed, mailed or faxed. Microsoft Word or Adobe PDF attachments are required. For questions regarding the online application process, contact Ann Glossl ([glossl@uncw.edu](mailto:glossl@uncw.edu) or (910) 962-3117). Salary is competitive and will be commensurate with qualifications and experience.

Under North Carolina Law, applications and related materials are confidential personnel documents and not subject to public release. Criminal background checks will be conducted on finalists prior to an offer of employment.

UNCW is a premier comprehensive undergraduate university with a rapidly growing campus community of approximately 12,000 students. The campus is located five miles from the Atlantic Ocean in southeastern North Carolina.

**UNCW actively fosters a diverse and inclusive working and learning environment and is an equal opportunity employer. Qualified men and women from all racial, ethnic, or other minority groups are strongly encouraged to apply**