



## Position Information

Special Faculty Instructions	
Position Number	00064581
Requisition Tracking Number	0413675
Job Title	Pharmacist
Working Title	Pharmacist
Department Name	Student Health Services Admin
Unit	Pharmacy
Employer Name	University of Kansas
Work Location	
Number of Openings	1
Application Deadline / Initial Review Date (Initial Review Date applies to Unclassified only)	04-13-2009
Estimated Start Date	04-27-2009
Advertised Pay	
Job Category (Empl Class)	Unclassified Professional Staff
Full-Time/Part-Time	Part Time
Regular/Temporary	Regular
FLSA	Professional Exempt (Salaried)
<b>Employment Conditions</b> Limited Term	No

Limited Term End Date	N/A
Length of Appointment	
Position Overview	<p>This is a professional position involving the practice of pharmacy. Duties are performed in accordance with (1) established professional standards of pharmacy practice and ethics, (2) administrative policies and rules of the Student Health Service, and (3) responsibilities assigned by the Chief Pharmacist. Within this framework, the duties are carried out with latitude for independent professional judgment and action. The incumbent in this position will have access to confidential information that must be handled in accordance with all relevant state and federal laws and University policies and procedures regarding its use and disclosure.</p> <p>The incumbent must become familiar with and adhere to the Student Health Services Customer Service Plan to ensure appropriate interaction and positive outcomes with both internal and external customers.</p> <p>Student Health Services is a department in Student Success. Student Success is the comprehensive student services organization at the University of Kansas and is made up of 20 units.</p>
Responsibilities and percent of time (Percent of time is not applicable for student positions)	<p>1. 70%</p> <p>Compounds and dispenses medications and other pharmaceutical supplies in accordance with established standards of pharmacy practice, federal/state statutes and regulations, and Health Center policy and rules.</p> <p>Provides appropriate information to patients, physicians, and other professional staff about medications including (but not limited to) dosage, precautions, warnings, etc.</p> <p>Communicates with patients and staff about issues pertaining to departmental policy.</p> <p>Checks and maintains supplies for Health Center emergency cabinets and nursing stations and monitors for expiration dates on a regular basis.</p> <p>Maintains records of all prescriptions and keeps such records as required by federal and state laws and regulations.</p> <p>Prices medications and computes prescription charges according to guidelines.</p> <p>2. 30%</p> <p>Keeps informed of advances in the professional field, conducts individual study, and participates in programs of continuing professional education in order to maintain the professional knowledge and skills necessary to carry out the assigned responsibilities.</p> <p>Participates in the work of Health Center committees and helps in the training of staff members.</p> <p>Assists in the on-the-job training and supervision of Pharmacy School Interns.</p> <p>Assumes other responsibilities as requested by the Chief Pharmacist.</p> <p>Assists in the development of departmental policies and</p>

	procedures. Assists in the implementation of appropriate departmental quality control and safety programs.
Responsibilities and Percent of Time (Continued from above as needed)	
Required Qualifications	<ol style="list-style-type: none"> <li>1. Bachelor of Science in Pharmacy from an accredited college or university.</li> <li>2. Current Kansas license or qualified to be licensed in the State of Kansas.</li> <li>3. Personal professional liability insurance.</li> <li>4. Six months experience in pharmacy practice.</li> </ol>
Preferred Qualifications	<ol style="list-style-type: none"> <li>1. Demonstrated knowledge of Health Center pharmacy policy and procedure.</li> <li>2. Demonstrated effective leadership skills.</li> <li>3. Experience working with people of varying backgrounds, goals, and philosophies.</li> <li>4. Demonstrated experience in computer applications in the pharmacy setting.</li> <li>5. Demonstrated oral and written communication skills.</li> <li>6. Experience or ability to supervise and instruct personnel.</li> <li>7. Experience maintaining accurate records and preparing pharmaceutical reports.</li> </ol>
Work Schedule (e.g. 8-5 Mon-Fri)	
Contact Information for Applicants	Diana Malott/785-864-9525/dmalott@ku.edu
Documents which can be included when applying	Resume or Curriculum Vitae Cover Letter List of References
Special Search Requirements (e.g. Writing sample, demonstration, testing)	
Instructions for Applying	Applicants must apply online and attach a resume, cover letter, and a list of references. First consideration given to applications received by the review date.

Arrangements will be made if you have a disability that requires an accommodation in completing the application form or in interviewing. Please notify Human Resources/Equal Opportunity at (785) 864-3686 in advance so necessary arrangements can be made.

The University of Kansas is an Equal Opportunity/Affirmative Action Employer.

The University encourages applications from underrepresented group members. Federal and state legislation prohibits discrimination on the basis of race, religion, color, national origin, ancestry, sex, age, disability, and veteran status. In addition, University policies prohibit discrimination on the basis of sexual orientation, marital status, and parental status.

Any employment with the University of Kansas is contingent upon satisfactory completion of a background check.