

**State University of New York at Oswego  
Coordinator of Alcohol and Other Drugs Program**

The State University of New York at Oswego invites applications for the position of Coordinator of Alcohol and Other Drugs Program. This position is a 12-month position with an anticipated start date of September 2009.

The Coordinator for Alcohol and Other Drugs Program (AOD) is responsible for coordination, implementation and evaluation of the College alcohol and other drugs program on a campus of 8000 students. An environmental management program model and relevant strategic plans are employed as the strategy for addressing alcohol and other drug issues.

**Responsibilities:**

- Utilize social norming strategies and curriculum infusion initiatives.
- Provide leadership for the Alcohol and Other Drugs Task Force and steering committee.
- Coordinate prevention education including presentations to groups such as student leaders, Greek organizations, at-risk populations, student athletes, classes, parents and community members.
- Work with community agencies to assure compliance with policies related to AOD.
- Build coalitions to develop policy and strategies.
- Supervise assigned staff.
- Manage program budget.
- Seek external funding through grant writing.

**Qualifications:**

Master's Degree in health promotion, counseling, student personnel or related field. Full-time professional experience with significant AOD prevention/education/programming experience in a college/university setting required. Experience with individual counseling, program coordination, and familiarity with evidence based environmental management strategies preferred. Excellent written communication and presentation skills are required.

Minimum salary of \$41,000 or commensurate with experience.

**To apply:**

Submit cover letter, resume, unofficial copies of all transcripts and contact information for three references, briefly describing the applicant's relationship with each reference, electronically to the link provided on our website

[www.oswego.edu/vacancies](http://www.oswego.edu/vacancies)

Official transcripts will be required prior to hiring. Review of applications will begin August 26; however, applications will be accepted until the position is filled. Background checks will be conducted for finalists.

**SUNY Oswego is an Affirmative Action Employer**