

**Pace University  
Advanced Practice Nurse  
University Health Care**

**Basic Function:**

Provide primary health care to individuals on-site through University Health Care (UHC) to include assessment, diagnosis, treatment, and follow-up. Facilitate access to care. Provide health promotion and health education programs. The Advanced Practice Nurse (APN) refers to Nurse Practitioner or Clinical Nurse Specialist.

**Characteristic Duties and Responsibilities:**

1. Work under the supervision of the Associate Director/Co-Director and within the approved protocols established by the UHC.
2. Provide high-quality health care services including the following:
  - a. Accessible and available health services
  - b. Education of and effective communication with those served concerning the diagnosis and treatment of their medical conditions appropriate preventive measures, and utilization of the health care system.
  - c. Treatment that is consistent with clinical impressions and working diagnoses.
  - d. Continuity of care.
  - e. Appropriate, accurate and complete medical record entries.
  - f. Adequate and appropriate transfer of information when clients are referred to another health care provider.
3. Assess real or potential health hazards and current health status, including analysis of health behavior related to lifestyle and culture.
4. Devise, implement and evaluate plans of care utilizing sound clinical judgment based on assessment of the physical, psychological, emotional, societal and environmental needs of the clients.
5. Assist individuals to assume responsibility for the prevention of illness and the promotion, maintenance and restoration of health.
6. Consult, refer and collaborate with other disciplines involved in the delivery of total client care.
7. Utilize the resources of the location and the surrounding area community.
8. Promote collegial relationships with other clinical staff and providers in the community.
9. Demonstrate evidence of continuing professional growth by involvement in peer review and the review of protocols and procedures; participate in research and continuing education.
10. Attend UHC division meetings and in-service offerings.

11. Demonstrate awareness of legislative issues relating to nursing practice and health care.
12. Serve as a clinical associate of the Lienhard School of Nursing thus supporting the learning and practice of students through such activities as case discussions, resource identification, and assisting in the assessment and planning stages of the nursing care plan.
13. Participate in community education and other professional activities.
14. Serve as a role model for health professional students.
15. Serve as an advocate for clients.
16. Other duties as assigned.

**Supervision Exercised:**

Certified Medical assistant and health professional students placed at location for clinical experience and/or employment.

**Collaboration/Contacts:**

The Advanced Practice Nurse is responsible for internal and external communications at assigned location of division in the absence of the Co-Director and other duties as deemed necessary by UHC.

**Position Qualifications:**

Current New York State RN license.

Current New York State APN license.

Current national certification in specialty.

Current BLS/AED for health care providers.

Current DEA and Infection Control/Blood Borne Pathogens certificates.

Strong clinical skills.

Two years primary health care experience as an APN preferred.

Good oral and verbal communication skills.

**To apply please visit:**

<https://careers.pace.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1251171635003>