

2009 Health Center Director Advertisement
Alfred University
Division of Student Affairs
Director of the Crandall Center

The Director of the Crandall Health Center provides leadership for the student health services at Alfred University, including outreach to and coordination with other student affairs units and the University as a whole. The Director coordinates the delivery of high quality primary health care services and provides leadership to a dedicated staff of professionals. He or she will oversee operations including strategic planning, budget management, assessment, and personnel consistent with the University's mission. The Director is also a clinician and directly provides direct health care services to students according to training, experience and licensure, as well as participation in the emergency response team which may necessitate some after-hours and weekend work.

The Director will have extensive cooperative and collaborative relationships with students, faculty, parents and staff within the University and will be professionally active.

Other responsibilities include:

- Plan and direct clinical activities.
- Conduct training and provides support when necessary for residential life and other staff and faculty across campus
- Plan and prepare operational reports and analyses
- Identify trends and student needs and recommend appropriate programs and solutions.
- Establish long and short-range departmental goals and objectives and devises methods to improve the overall effectiveness of counseling programs.
- Participate in bi-weekly Directors meetings and planning retreats.
- Provide consultation to faculty, staff, students, and parents on health issues (within limits defined by confidentiality).
- Work closely with the Counseling and Wellness staff in order to provide coordinated efforts in areas that relate to mental and physical health.
- Train and supervise graduate practicum students and undergraduate athletic training practicum students
- Conduct programs in residence halls and elsewhere on campus as requested
- Maintain a high standard of professional ethics consistent with the guidelines of the American College Health Association
- Efficiently and effectively manage resources within the Crandall Health Center.
- Engage in strategic planning, assessment of student learning outcomes and be responsible for budget management.
- Manage and direct a quality improvement program (includes quality assurance, incident review, risk management, and peer review).
- Hire, direct, and evaluate health services personnel according to University policy.
- Coordinate scheduling of services and act as primary liaison with consulting physician.
- Oversee public affairs activities for Crandall Health Center including marketing, publicity, presentations and publications.
- Coordinate and direct the student insurance program

Qualifications:

- Education:

Registered Nurse with a Master's Degree in Nursing preferred. Must possess valid license as a registered nurse and nurse practitioner in the State of New York; **OR** hold diploma from an American Medical Association approved program in Medical Sciences for Physician Assistants. Hold registration from New York State Board of Medicine as a PA-C. Current CPR certification required. Must be eligible for accepted coverage for malpractice insurance with the Alfred University carrier.

- National certification as an advanced practitioner preferred
- Bachelor Degree required

- Experience:

Three-five years progressive broad work experience in general medicine in an ambulatory setting preferred. Experience in college health desirable.

Candidates should be able to demonstrate excellent communication skills, experience with diverse populations, the ability to make difficult decisions under pressure, and experience with crisis response management.

Review of a completed applications will begin immediately and continue until the position is filled.

Required Application Materials: Candidates should submit a letter of interest, resume and the contact information for three references. Application materials should be sent to:

Chair of the Crandall Health Center Director Search
Central Student Affairs
Carnegie Hall
Alfred University
1 Saxon Drive
Alfred, NY 14802

AA/EOE